

**Kimo Alameda**  
*Mayor*



**County of Hawai'i**  
**VETERANS ADVISORY COMMITTEE**  
101 Pauahi Street, Suite 6 • Hilo, Hawai'i 96720  
(808) 961-8311 • Fax (808) 961-8411

Michael Doolittle, Chair  
Marcia Brinkley, Vice-Chair  
Minoru Hanato, Member  
Debra Lewis, Member  
Isaac Nahakuelua, Member  
George Sheridan, Member  
John Hiduchick-Nakayama, Member  
Antonio Gaspar, Member  
Tom Wojszynski, Member  
Birk Billingsley, Member  
Joshua Sze, Member  
Wayne Nishijima, Member

**NOTICE OF MEETING**

**DATE: Wednesday, November 19, 2025**

**TIME: 10:00 a.m.**

**LOCATIONS: via ZOOM VIDEOCONFERENCING AND IN-PERSON IN**

**KONA: WEST HAWAI'I CIVIC CENTER  
DEPARTMENT OF PARKS AND RECREATION  
74-5044 ANE KEOHOKALO LE HIGHWAY, BLDG B, 1<sup>st</sup> FLOOR**

COUNTY CLERK  
COUNTY OF HAWAII  
2025 NOV 12 PM 3:31

This meeting will be held through a combination of committee members being physically present at the meeting location site and participating via ZOOM. Members of the public may attend this meeting either in-person at the meeting location site or via ZOOM.

**INTERACTIVE CONFERENCE TECHNOLOGY("ICT"):** The Zoom Link is:

<https://www.zoomgov.com/j/1616070942?pwd=S5mmrjfGKlgGiscV9ir6p3Ggv06WM9.1>

A meeting held by ICT shall be automatically recessed for up to thirty (30) minutes to restore communication when audiovisual communication cannot be maintained with all members participating in the meeting and with the in-person location identified in this agenda. The meeting may reconvene when either audiovisual communication is restored, or audio-only communication is established after an unsuccessful attempt to restore audiovisual communication. If it is not possible to reconvene the meeting as provided in this section within thirty (30) minutes after an interruption to communication, the meeting shall be automatically terminated.

**Oral Testimony:** The public may provide oral testimony at the meeting in-person at either meeting location. Pursuant to HRS Section 92-3, interested persons who want to provide oral testimony may do so either at the time the committee takes public statements on items at the beginning of the agenda, or at the time the specific agenda item is called.

**Submitting Written Testimony:** The committee encourages the public to submit thoughts, comments, and input via written testimony. To ensure timely delivery to committee members prior to the meeting, written testimony must be submitted before 12:00 noon on the business day prior to the meeting by: (1) email to [cohparcs@hawaiicounty.gov](mailto:cohparcs@hawaiicounty.gov), (2) facsimile to (808) 961-8411, or (3) mail to the Department of Parks and Recreation at office at 101 Pauahi Street, Suite 6, Hilo, Hawai'i 96720. All written testimony, regardless of time of receipt, will be part of the permanent record.

**AGENDA**

1. **CALL TO ORDER**
  - a. (Check for Quorum – 7 Members Needed)
  
2. **STATEMENTS FROM THE PUBLIC ON AGENDA ITEMS**
  
3. **ACCEPTANCE OF MINUTES**
  - a. August 27, 2025
  
4. **OLD BUSINESS**
  - a. Update on information for veteran homelessness and veteran suicide in Hawai'i County.
  - b. Update on proposed amendment to Section 15-61, Hawai'i County Code.
    - i. Council Member Hustace, at the request of the Veterans Advisory Committee, introduced the proposed Code Amendment at the October 21, 2025 Policy Committee on Health, Safety, and Well-being.
  - c. Discussion on Creation of Display Case for Artifacts from Camp Tarawa to be displayed at Ellison Onizuka Kona International Airport at Keāhole.
  
5. **NEW BUSINESS**
  - a. Discussion regarding future agenda items
    - i. Veterans Advisory Committee board biennial elections to be held at next meeting (February 25, 2026).
      1. Election of Chair and Vice Chair.
  - b. Beginning 2026 all Veterans Advisory Committee meetings will be held in-person only, rotating between Hilo and Kona.
  - c. Discussion regarding guidelines on public testimony.
  - d. Presentation by J Sze: Opening of the Veterans Support Center at University of Hawai'i Hilo.
  - e. Presentation by M Brinkley: Windphone Proposal.
  - f. Report on Training for Boards & Commissions Chairs & Vice Chairs, held on October 18, 2025.
  - g. Year End Statement from the Chair.
  
6. **REPORT ON CEMETERIES – STATE VETERANS ADVISORY BOARD**
  - a. Hawai'i Island – Department of Defense, Office of Veterans Services, East Hawai'i Representative – Kelcie Figueira.
  - b. Veterans Cemetery Reports from Hawai'i Department of Defense.
  - c. Cemetery Audit Update – Parks & Recreation Director, Deputy Director or authorized designee.
  
7. **ANNOUNCEMENTS**
  
8. **NEXT MEETING** – February 25, 2026
  
9. **ADJOURNMENT**

*If you need an auxiliary aid/service or other accommodation due to a disability, please contact the Department of Parks and Recreation at 808-961-8311 as soon as possible, preferably no later than five (5) working days prior to the meeting date to arrange for accommodations. If a response is received after this time, we will try to obtain the auxiliary aid/service or accommodation, but we cannot guarantee that the request will be fulfilled.*

*Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.*

Notice is hereby given that pursuant to Hawaii Revised Statutes (hereinafter "HRS") 92-3.5, the Hawaii County Department of Parks & Recreation will be conducting this meeting via videoconference. Veterans Advisory Committee Members will be present at the following locations:

- **Via ZoomGov Videoconferencing**
- **Department of Parks and Recreation  
West Hawai'i Civic Center, Building B  
74-5044 Ane Keohokalole Highway  
Kailua-Kona HI 96740**

BOARD PACKET. Pursuant to Hawai'i Revised Statutes Section 92-7.5, the board packet provided to members of this board for this meeting is available for public inspection during regular business hours at the Department of Parks and Recreation located at 101 Pauahi Street, Suite 6, Hilo Hawai'i 96720.

Copies of this agenda are available on the Department of Parks & Recreation web page at <https://www.parks.hawaiicounty.gov/office-of-the-director/veterans-advisory-committee>. For further information, please call (808) 961-8311.

#### NOTICE TO LOBBYISTS

If you are a lobbyist, you must register with the Hawai'i County Clerk within five days of becoming a lobbyist. {Article 15, Section 2-91.3(b), Hawai'i County Code}

A lobbyist means "any individual engaged for pay or other consideration who spends more than five hours in any month or \$275 in any six-month period for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials." {Article 15, Section 2-91.3(a)(6), Hawai'i County Code}

Registration forms and expenditure report documents are available at the Office of the County Clerk-Council, 25 Aupuni Street Suite 1402, Hilo, Hawai'i 96720.